



Program Officer – Responsive

Rochester, New York (Hybrid)

Join a growing health foundation to help shape the future of our efforts to address health equity in our region.

[Greater Rochester Health Foundation](#), a private, self-endowed nonprofit grantmaking organization based in Rochester, New York, is currently seeking a Program Officer who is creative, strategic, and a natural connector who is ready to make a difference in the lives of those living in the Greater Rochester region. **Our mission is to pursue and invest in solutions that build a healthier region where all people can thrive.**

The Health Foundation is dedicated to improving the health of the Greater Rochester region, inclusive of Genesee, Livingston, Monroe, Ontario, Orleans, Seneca, Wayne, Wyoming, and Yates counties. Through our values of Equity, Stewardship, Partnership, Innovation, and Integrity we demonstrate our understanding that health equity is a matter of both justice and impact.

At the Health Foundation, we offer our employees a family-friendly and ethical work environment and follow a hybrid work model where all staff work both in-the-office and remotely, promoting flexibility and collaboration. Our competitive pay and benefits package includes majority employer-paid health, dental and vision insurance, generous employer match on 401k contributions, paid holidays, personal time, and time off to volunteer.

The Program Officer will co-lead the development and execution of the Health Foundation's Responsive strategy to deepen connections with organizations and community members wanting to better understand needs and solutions. The inclusion of community voice and partnership in design, decision-making, and delivery is what we look for as a hallmark of equity and intersectionality across diverse projects and programs. The Program Officer collaborates with community stakeholders; listens and learns with and from community partners; reviews reports and synthesizes key information; input and update material within our grants management system; stays abreast of current regional health trends and best practices; builds trusting relationships; and forges partnerships with other organizations including other funding partners.

What are the Key Responsibilities? This position involves a variety of responsibilities which may include, but are not limited to:

- Supporting and maintaining a trusting, inclusive, high-performing culture.
- Assisting grantees in the execution and operation of grant-related activities within the Health Foundation's funding structure.
- Supporting the development and management of a program budget.
- Establishing collaborative working relationships with grantees and partners from diverse racial, ethnic, and socioeconomic communities and perspectives.
- Pursuing opportunities to connect Health Foundation activities to the community's health agenda through a variety of methods other than grantmaking, such as convening, technical assistance, etc.
- Performing work with an equity lens and an ability to center impact of work on multiple communities, with a focus on communities of color.

What Skills may a successful candidate have?

- Passion for the Health Foundation’s mission and excitement about current work.
- Experience working within community and developing collaborative partnerships across sectors.
- Knowledge of the role that systemic racism and oppression play in driving inequitable health outcomes.
- Track record of program development, planning and oversight, budget development and management, and effective leadership.
- Experience or familiarity with overseeing the development of program-related functions which may include development of request for proposals, review and selection of proposals, contracting, development and presentation of board materials.

What Education or Experience is considered? A bachelor’s degree (or higher) in health, public health, behavioral science or a related field, or equivalent work experience is preferred.

What is the Estimated Salary Range? \$78,000 - \$118,000 per year

How to Apply? Submit resume to HR@thegrhf.org and include “Program Officer – Responsive” in the subject line.

More about Greater Rochester Health Foundation: Through our values of Equity, Stewardship, Partnership, Innovation, and Integrity we demonstrate our understanding that health equity is a matter of both justice and impact. We view health as powerfully shaped by social, economic, and environmental factors that are distributed unevenly and unjustly, creating pervasive health inequities by race, income, geography, disability, and other identities.

We believe that potential is vast — that the people, neighborhoods, and organizations closest to the issues have the expertise needed to develop solutions. Guided by the voice and participation of community, we invest resources to help implement these informed solutions. We are committed to doing our part to change systems, policies, and practices to be more just and equitable, contributing to a healthier region where all people can thrive.

Greater Rochester Health Foundation is an equal opportunity organization. We strictly prohibit and do not tolerate discrimination against persons because of age, race, color, ethnicity, religion, creed, national origin including ancestry, alienage or citizenship status, pregnancy, sex, actual or perceived sexual orientation, gender including gender identity or expression, status as a transgender individual, physical or mental disability including gender dysphoria and similar gender-related conditions, military status including past, current, or prospective service in the uniformed services, genetic information, predisposing genetic characteristics, marital or familial status, domestic violence victim status, or any other characteristic protected by applicable federal, New York State, or local law.